

SC-11869

NATIONAL COMPETITIVE TENDERImplemented by:
giz
Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH**EXPRESSION OF INTEREST
REQUEST FOR EXPRESSION OF INTEREST FOR ESTABLISHMENT OF
COOPERATIVES IN THE PLASTIC WASTE MANAGEMENT VALUE CHAIN.
CONSULTANCY FIRMS REQUIRED****BACKGROUND AND OBJECTIVES**

The developPPP programme is a funding initiative of the German Federal Ministry for Economic Cooperation and Development (BMZ), implemented jointly by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH and DEG Impulse GmbH. The programme promotes partnerships between the private sector and development actors to create sustainable economic, social, and environmental impacts.

Within the framework of efforts to strengthen Ghana's plastic waste management value chain, the project seeks to support waste pickers, collectors, and other actors in the sector through the establishment and strengthening of cooperatives. Cooperatives provide a platform for collective action, improved bargaining power, enhanced access to markets and finance, and increased integration into municipal waste management systems.

Background of the Assignment

The project intends to establish and/or revamp five (5) cooperatives operating within the plastic waste management value chain. The assignment will contribute to improving livelihoods, strengthening institutional capacities, enhancing market participation, and promoting the formal recognition of cooperatives by municipal authorities and other stakeholders.

To achieve these objectives, GIZ seeks the services of a qualified consultant or consulting firm to facilitate the establishment, registration, strengthening, and operationalization of the cooperatives through a comprehensive process involving needs assessments, feasibility studies, governance development, legal registration, capacity building, market linkage development, and access-to-finance facilitation.

Objective of the Assignment

The overall objective of the assignment is to establish or strengthen five (5) functional, legally registered, financially viable, and market-oriented cooperatives within the plastic waste management sector.

Specifically, the assignment shall:

- Conduct needs assessments and feasibility studies for five cooperatives.
- Support the formation and operationalization of cooperative working committees.
- Develop cooperative governance frameworks, constitutions, and by-laws.
- Facilitate legal registration and financial formalization processes.
- Strengthen institutional, technical, and managerial capacities of cooperative members.
- Improve access to finance and market opportunities for cooperative members.
- Support advocacy and engagement with municipal authorities to promote formal recognition and inclusion of cooperatives in local waste management systems.

Tasks to be Performed

The consultant/firm shall be responsible for carrying out the following activities:

- Needs Assessment and Feasibility Studies
- Cooperative Formation and Governance
- Legal and Financial Formalization
- Infrastructure and Equipment Support
- Capacity Building
- Access to Finance and Market Linkages
- Advocacy and Stakeholder Engagement

Expected Deliverables

The consultant/firm shall deliver, but not be limited to, the following:

- Inception Report including methodology, implementation plan, and work schedule.
- Five Needs Assessment Reports.
- Five Feasibility Study Reports.
- Draft and Final Cooperative By-laws and Governance Frameworks.
- Documentation supporting legal registration of all cooperatives.
- Capacity Building Training Reports and Materials.
- Access-to-Finance and Market Linkage Strategy.
- Final Assignment Report documenting achievements, lessons learned, challenges, and recommendations.

Eligibility Criteria

Interested consultants/firms should submit the following documents:

- Official Letter of Expression of Interest.
- Company/Consultant Profile.
- Certificate of Registration/Incorporation.
- Valid Tax Clearance Certificate.
- Valid SSNIT Clearance Certificate (where applicable).
- VAT Registration Certificate (where applicable).
- Evidence of similar assignments completed within the last five years.
- Curriculum Vitae of proposed personnel.
- References and completion certificates for similar assignments.
- Any other supporting documentation demonstrating technical capability.

How to apply**a. Commercial Qualification**

Please send the following documents:

- Official letter expressing interest (LoI)
- Company profile
- Tax Clearance Certificate
- Business Registration Certificate
- Declaration of Business Ownership by General Manager (Inclusion of Form A for Sole Proprietorship or Form 3 for Limited Liability)
- VAT Registration Certificate
- SSNIT Clearance Certificate
- other relevant supporting documents

b. Technical Proposal & CV/portfolio of the consultants (indicating the relevant experience and qualifications (Two (2) Copies)**c. Financial Proposal (Two (2) Copies)**

PLEASE NOTE: THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

ALL PROSPECTIVE BIDDERS ARE REQUIRED TO PERFORM THEIR TAX OBLIGATIONS IN GHANA.

NOTE: Kindly Visit the link below for Terms of Reference and other documents to be used in preparing your Technical and Financial Proposals

<https://www.giz.de/en/regions/africa/ghana/tenders>

The (a. Expression of Interest (EoI) + various legal/administrative documents), as well as (b. Technical + CV and (c. Financial Proposals) mentioned above should be sealed in three (3) separate envelopes and enclosed in one bigger envelop, marked as "Expression of Interest for 7000013931 / G-012232-415 "Establishment of Cooperatives in the plastic waste management."

The three sealed envelopes should be sent to the following address:

The Procurement Unit
GIZ Ghana
No. 7 Volta Street, Airport Residential Area, Accra
P.O. Box KA 9698,
Accra

To All Bidders:

- Bids must be submitted at the **GIZ Ghana Country Office Reception**.
- The deadline for submission is **07.07.2026 until 11:59 PM**.
- Documents should be submitted as early as possible before the deadline.
- Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- The guards need to be told by the person submitting the documents that they are submitting tender documents.
- Always send a receipt with your documents stating the number of the tender.
- This receipt will be signed by the receptionist or a guard (in case of exceptional drop off at the guard's booth) to provide the bidder with proof of delivery / submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.

ONLY SHORTLISTED FIRMS WILL BE CONTACTED